



## TERMS OF REFERENCE

### Ministry of Education, Federal Republic of Somalia

<b>JOB TITLE:</b>	<b>Ministry of Education (MOE) Regional Education Technical Coordinator – Technical Advisor</b>
<b>FUNDED BY:</b>	<b>Global Partnership for Education (GPE)</b>
<b>DUTY STATION:</b>	<b>Mogadishu</b>
<b>CONTRACT PERIOD:</b>	<b>12 months – Renewable</b>
<b>REPORTING TO:</b>	<b>Director General, Ministry of Education and Programmes Manager, CfBT Education Trust</b>

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#### **PURPOSE OF THE POSITION**

To provide technical input for planning, implementing, and monitoring activities as well as coordinate related donor programmes for harmonizing regional works. The position is expected to directly contribute in realizing the overall outcome of the GPE Programme Component 4: *to enhance regional management for improved delivery of quality education services*. At output level, *to improve regional infrastructure and human resource development and retention*. Results include:

- Establishing fully functional Regional Education Offices in all 11 regions of Central South Somalia;
- Ensuring that Regional Education Offices demonstrate enhanced administration of government supported schools; and
- Ensuring that REOs are receiving salary payments linked to performance targets.

#### **SPECIFIC TASKS**

- The Technical Coordinator will be based in Mogadishu but will travel regularly, when security allows, to the 11 regions;
- Coordinate works and communication for establishing REO offices in all 11 regions (coordinate REO office needs assessment, construction processes, schedules and plans);
- Work closely with all REOs to ensure roles and responsibilities of REOs are implemented;
- Engage closely in the planning, implementing, and evaluation processes of the REO trainings - function as the MOE focal point for delivering REO capacity building trainings. Work closely with and in collaboration with Technical Advisor of CfBT to:
  - Develop and adopt competency based job descriptions for the REOs;
  - Orientate the REOs on the job-descriptions and facilitate them to implement;
  - Train the REOs along with the DEOs guidelines, strategies, planning, supervision and inspection, systems and tools, leadership and management that lead to effective school supervision and education management at both levels.
- Monitor and evaluate REOs' and Inspectorates' performances;
- Monitor and provide status updates on the progress/impact of REO's/Inspectorates' functions;

- Ensure necessary reports are submitted to the MOE management and to related partners in a timely manner;
- Ensure that statuses of regional works are periodically updated at the Education Sector Committee (ESC) meetings;
- Function as a liaison for regional coordination;
- Coordinate information and activities of donor programmes along with key MOE staff members and Technical Advisors/Technical Officers;
- Work with the Director General to ensure that actions are taken based on evaluation are implemented in the regions;
- Provide information and feed into the overall status update of MOE achievements and accomplishments related to the implementation of the Interim ESSP; and
- Establish stronger linkages with the humanitarian activities along with the Education Cluster, incorporating the coordination of emergency/humanitarian works within the works of the REO/DEOs' roles and responsibilities.

### **SCOPE OF WORK**

The GPE-funded Regional Technical Coordinator will work on regional issues as per GPE programme objectives. In addition, having both GPE and DANIDA as part of G2S Initiative, the Coordinator will also support in the coordination of other G2S projects/programmes. The Technical Coordinator will be embedded at the MOE as well work closely as a focal point for the partners in relation to regional education administration capacity building efforts. Specifically, communicate closely with CfBT (DANIDA programme manager and Technical Advisor, and other CfBT staff members based in Nairobi and Mogadishu) and UNICEF (i.e. Chief Education, GPE Manager, Head of Education in Mogadishu, and other members of UNICEF Somalia) as needed during all phases of the capacity building activities funded through GPE. The Coordinator will also work in partnership with the key education stakeholders in Central South Somalia for coordinating donor programmes.

### **QUALIFICATIONS**

- Post Graduate degree in education, education sector reform, social sciences, development studies, organizational development or related disciplines;
- Minimum 5 years of experience in the field of education policies, social sector planning, and education design and/or related fields;
- Good report writing skills;
- Excellent oral and written communications skills in English and Somali;
- Excellent Computer skills and expert knowledge of all Microsoft packages, as well as presentation skills are essential

All interested candidates are requested to send their CVs and cover letters directly to: [recruitmoesomalia@gmail.com](mailto:recruitmoesomalia@gmail.com) and cc to: [cfbt@cfbt-africa.com](mailto:cfbt@cfbt-africa.com) by no later than Tuesday 23<sup>th</sup> June 2015.